

# Welcome to ESOL online E2/3 Autumn Term 2021

**Week 1 – LESSON 2**

**Introductions, using Zoom chat and reactions, finding your Moodle course online**

**Welcome! Welcome back!**

**Welcome! Welcome back!**



# Adult Community Learning

Supporting our students



## Safeguarding



# What is Safeguarding?

**Safeguarding** is about making people feel safe.

You should feel **safe** where you learn.

Everyone should feel **safe** from abuse.

**abuse** = to make someone feel bad or to hurt someone



# Safeguarding



Your safety and wellbeing is important to us

If you are experiencing bullying, violence or abuse of any kind,  
don't keep quiet. We can help.

Talk to your tutor, centre staff or our safeguarding lead:

David Coleman Telephone: 07525 387549

Email: [aclsafeguarding@islington.gov.uk](mailto:aclsafeguarding@islington.gov.uk)



**GREAT  
LONDON  
AUTHORITY**







**Safer practice,  
safer learning**



# Safer learning

## Your rights and responsibilities



You have the right to feel safe where you learn.

Other people should not hurt or abuse you in any way. Other people should not threaten to hurt or abuse you.

Your responsibilities are:

- to respect other people's rights to safety;
- not to hurt or abuse others; and
- not to threaten to hurt or abuse others.

There are staff who are there to support you and help make your place of learning safe.



This guide uses the words **abuse**, **responsibility** and **threaten**.

- 'Abuse' is when someone does something to you that makes you feel bad or hurts you.

- 'Responsibility' means something you need to do.
- 'Threaten' means when someone makes you feel like they are going to hurt or abuse you.



### What should you do if you think you are being hurt or abused?

If you think you have been hurt or abused by another student or learner, member of staff or visitor, you should report this as soon as possible.

**Tell someone you trust about what is happening.**

Find out from your tutor, student support services or other trusted staff member who is responsible for protecting learners. Sometimes these are called Child or Vulnerable Adults Safeguarding Officers. Put their details here:

• ACL Safeguarding Officer contact: 07525 387549

Or email: [ACLSafeguarding@islington.gov.uk](mailto:ACLSafeguarding@islington.gov.uk)

You can also contact:

- Samaritans – 08457 909090
- Victim Support – 0845 3030900



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### Physical abuse

People should not touch you in a way that hurts. People should not hit, kick, pinch, burn or push you, or bind or tie you up.



### Sexual abuse

People should not:

- touch you if you don't want them to;
- make you touch them if you don't want to;
- say sexual things to you if you don't want them to;
- make you touch the sexual parts of their bodies if you don't want them to;
- make you take part in a sexual act with them if you don't want them to.



### Psychological or emotional abuse

People should not upset you by bullying or teasing you.



### Financial, money or material abuse

People should not steal from you. People should not bully you into handing over your money or things you own.



### Neglect

If you have personal care support, people who are there to help you should not neglect you or ignore you. People should not take away your rights to basic living needs such as shelter, food and water, clothing and medicine. People should not take away your right to make your own choices.



### Discrimination

People should not treat you badly because of your:

- age;
- disability;
- gender (whether you are male or female);
- ethnicity;
- religion; or
- who you choose for your girlfriend or boyfriend.

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# Information Advice and Guidance



## IAG one-on-one sessions (by appointment only)

This term we are offering Information Advice and Guidance session online Monday afternoons from 1.00 – 4.00pm and Wednesday mornings from 9.30 – 12.30.

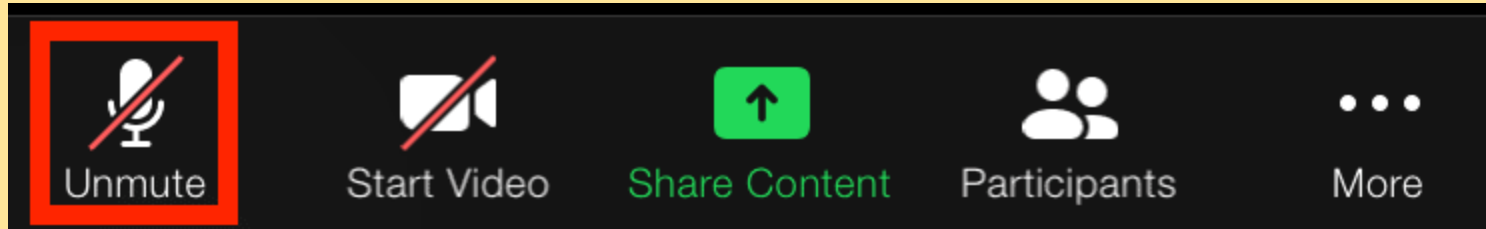
To book an appointment contact Alison Moore 07808879044 or email [Alison.Moore@islington.gov.uk](mailto:Alison.Moore@islington.gov.uk)

# CLASS OBJECTIVES

1. Check homework.
2. Learn to use Reactions and Chat in Zoom.
3. Learn where to find your Moodle course online.
4. Introduce yourself.

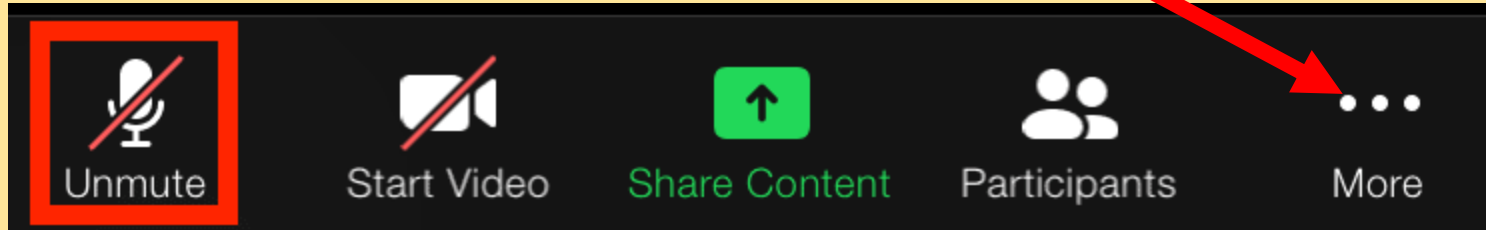


# Using Zoom for online ESOL – chat and reactions



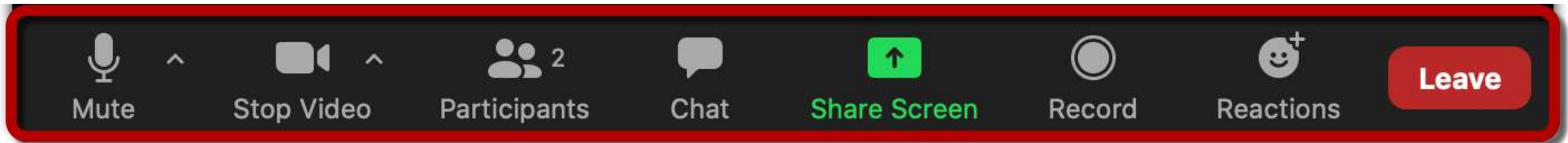
zoom

# Using Zoom for online ESOL – chat and reactions



zoom

# Zoom menu – press/ click on each picture to do different things

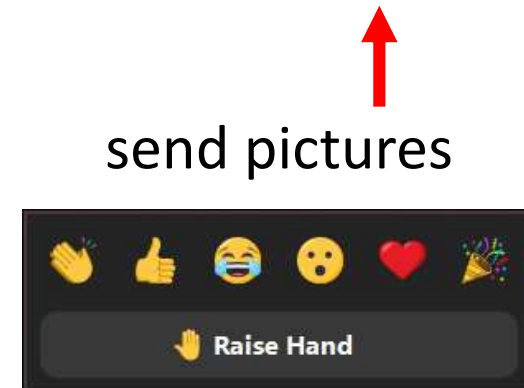


↑  
turn your  
microphone  
/sound **on**  
or **off**

↑  
turn  
your  
camera  
**on** or **off**

↑  
write a  
**message**  
in the  
chat

↑  
see the  
**people** in  
the meeting



↑  
leave  
the  
meeting

# Using chat on an iPhone

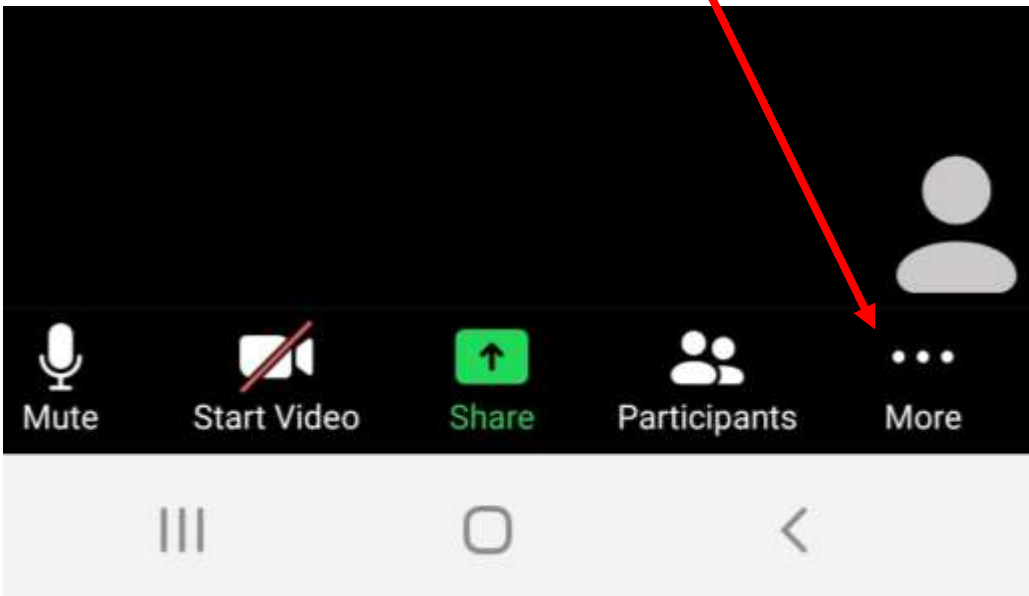
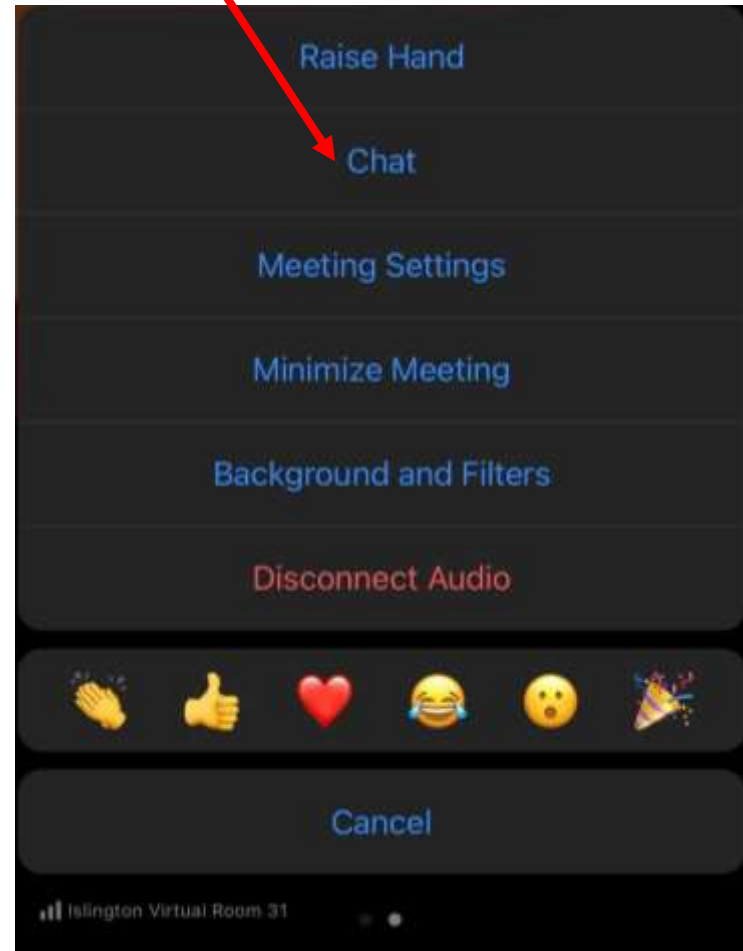
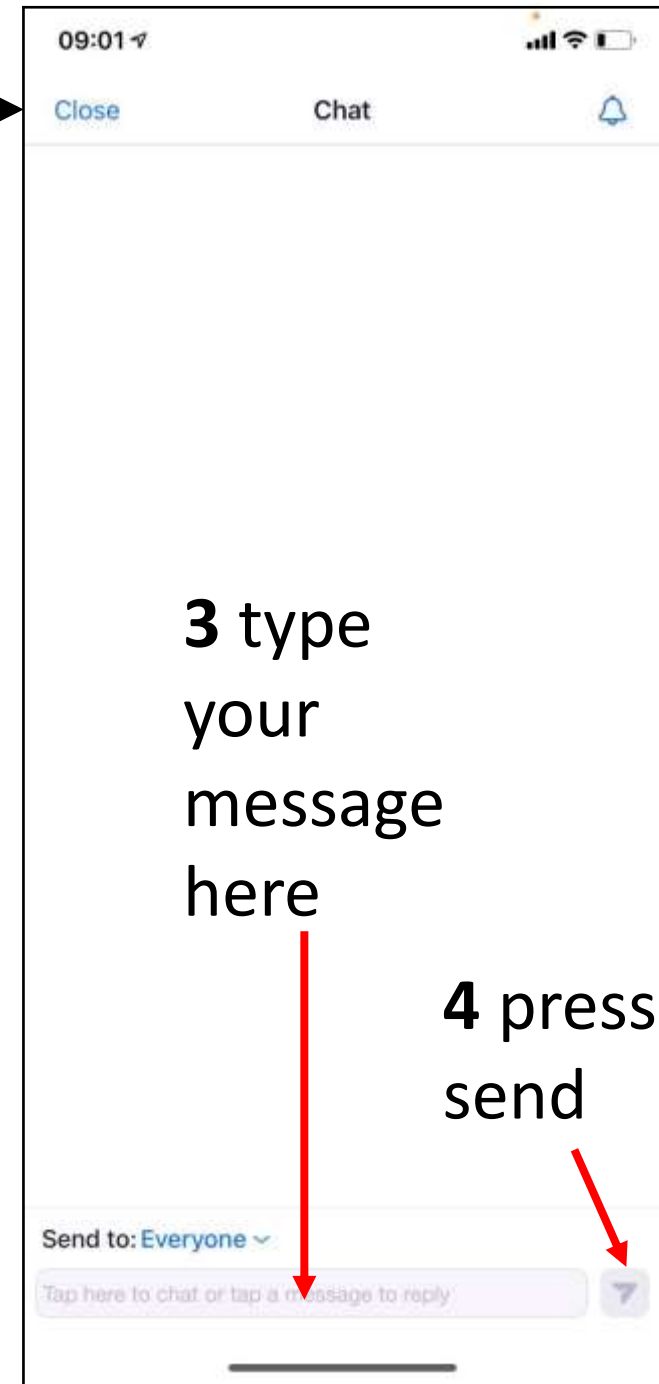
To leave the chat  
press close

2 press chat

1 at the bottom of your  
screen, press **more** . . .

3 type  
your  
message  
here

4 press  
send





# Using chat on an android phone (e.g. Samsung)

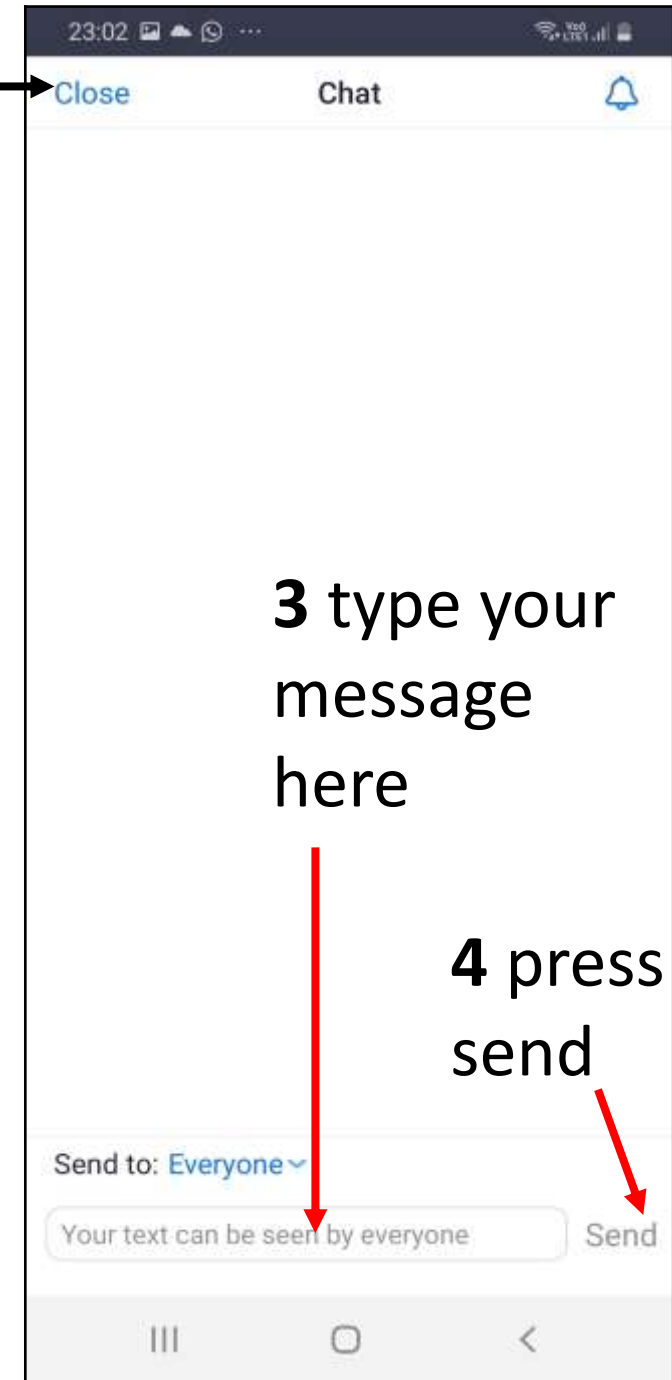
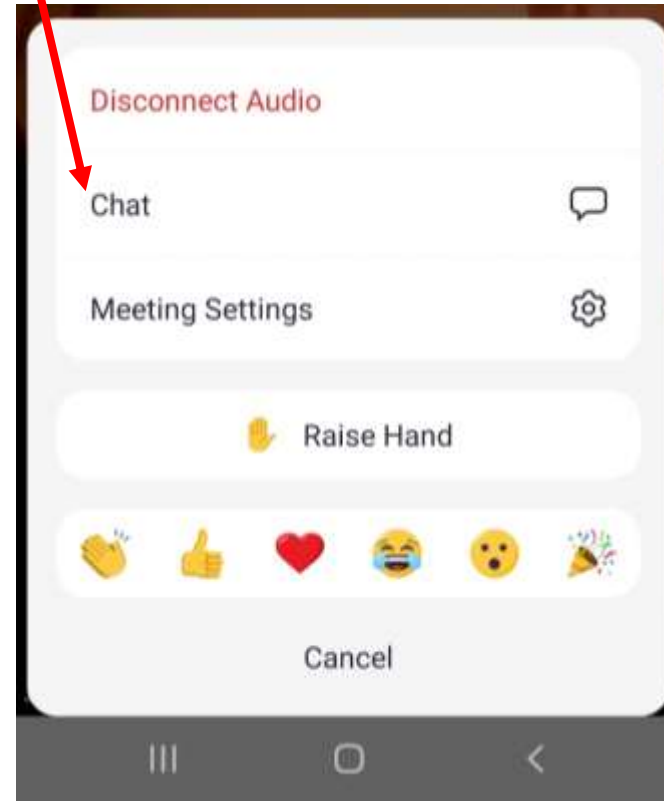
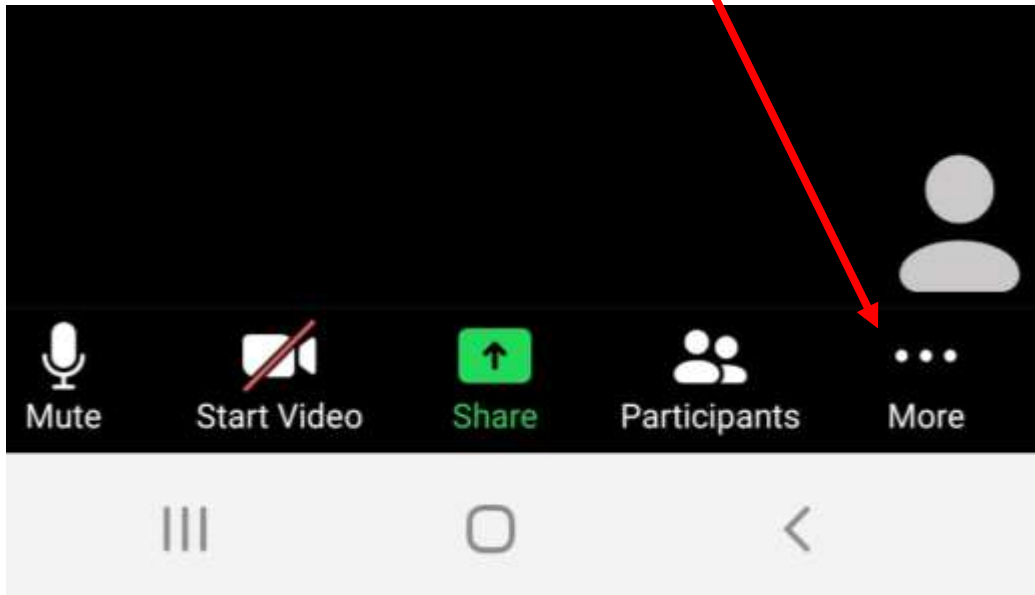
To leave the chat  
press close

1 at the bottom of your  
screen, press **more** . . .

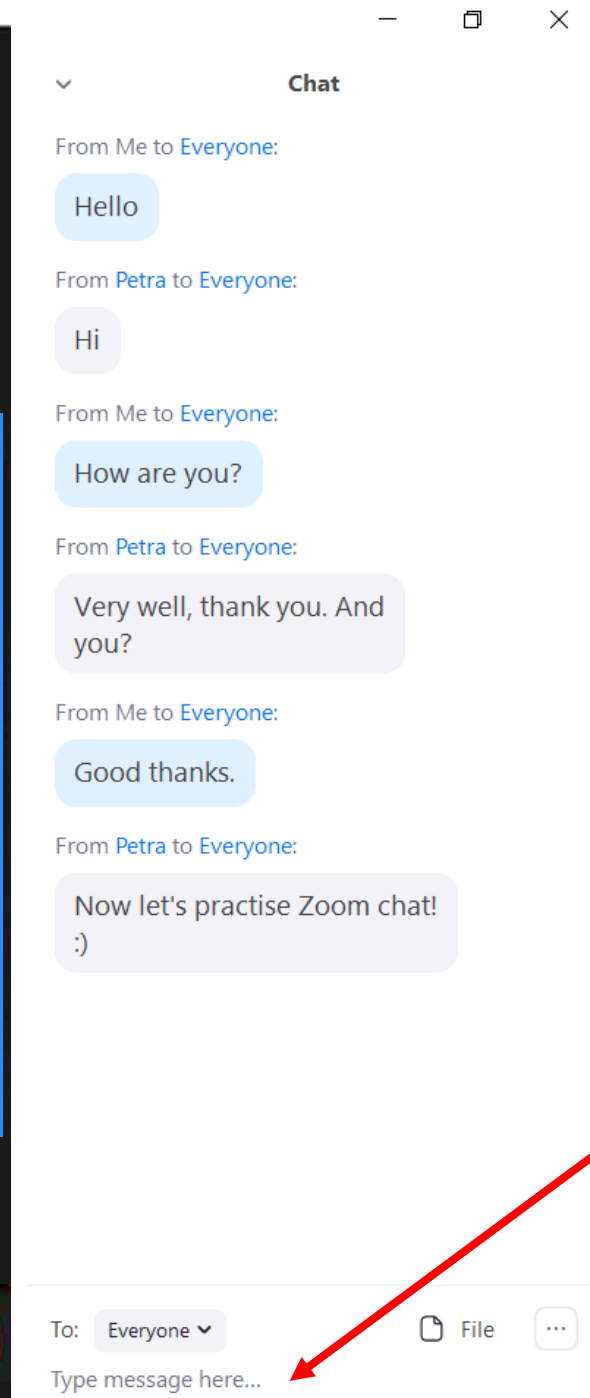
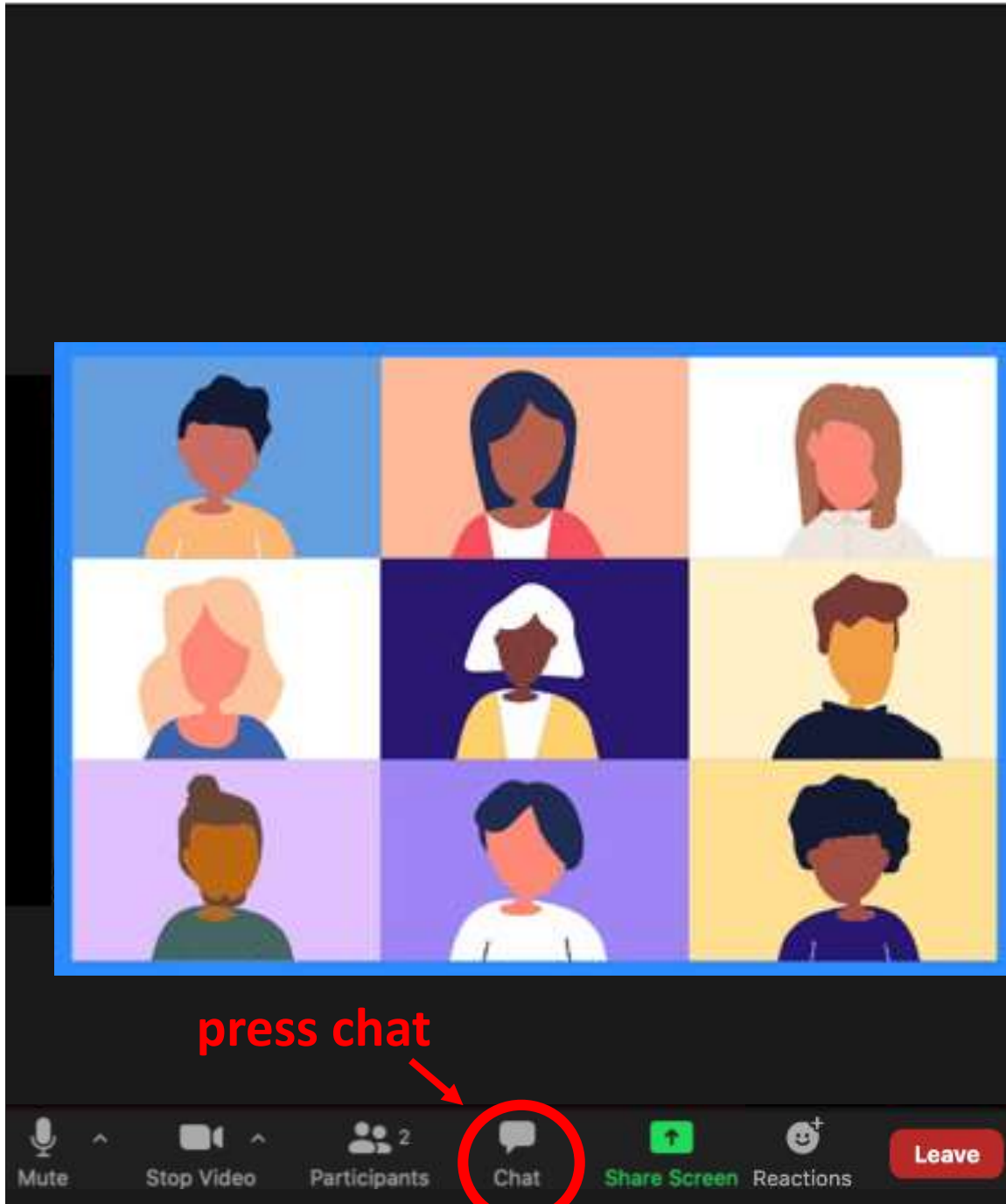
2 press **chat**

3 type your  
message  
here

4 press  
send



# Using chat on your computer/laptop



Type your message here and press the Enter key

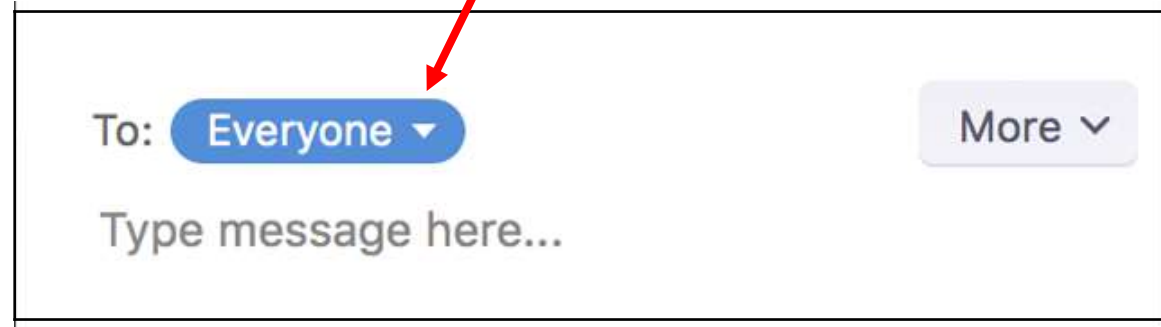


**Let's use Zoom chat!**

Say hello in the chat

You can send your message to everyone or send a **private message** to one person, for example to your teacher.

Press/click on the small arrow, you will see all the people in the meeting.  
Choose the person you want to message

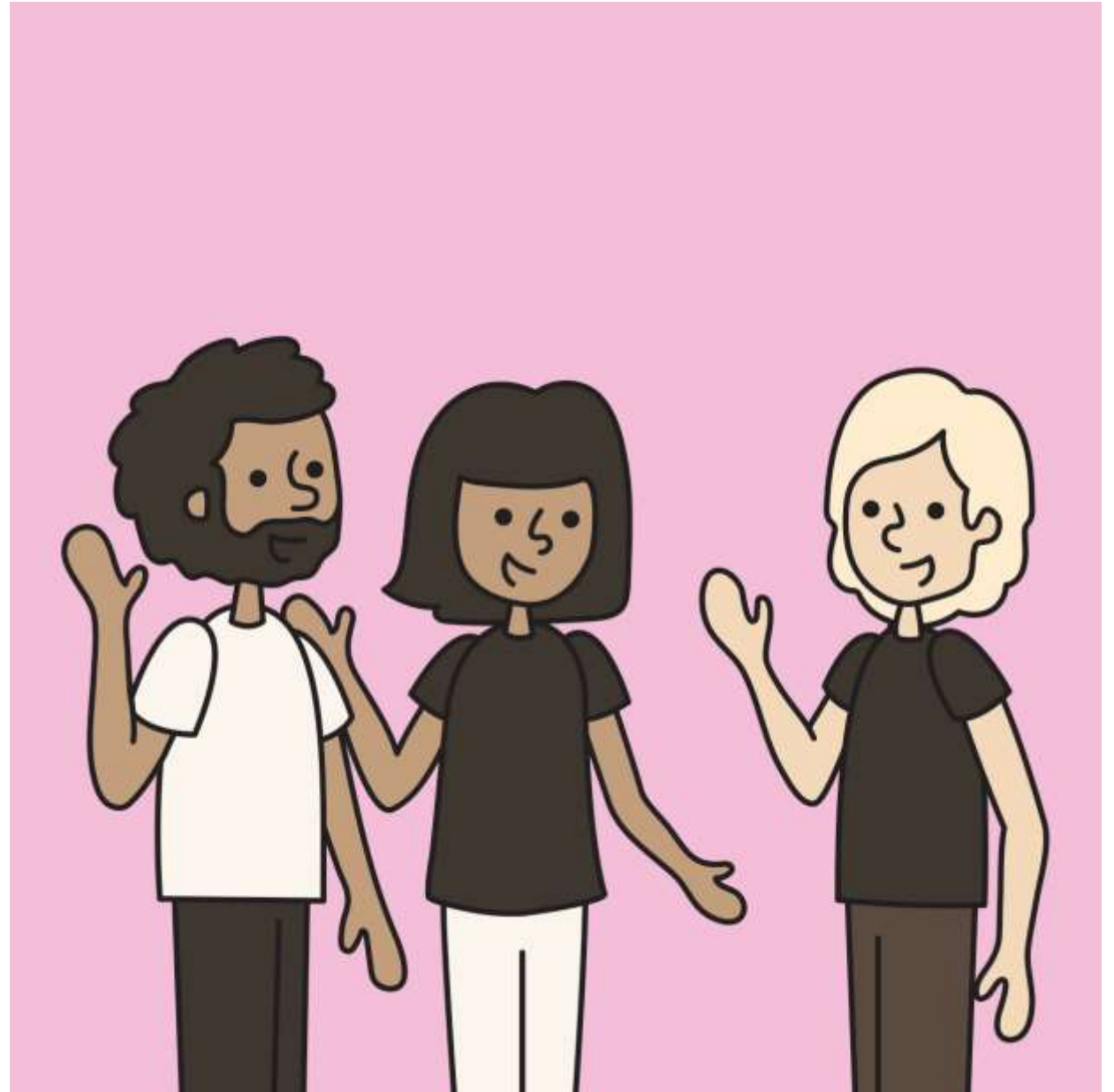


## Let's practise

1. Say hello in the chat, send the message to everyone.
2. Say hello in the chat, send the message only to your teacher.



Greetings  
and getting  
to know you



## Introduce yourself



- Say your name, where you come from and what languages you speak.
- Tell us about your country. Tell us something interesting, for example what you like or dislike about the weather, food or culture.



# be: personal questions

- 11 a Complete the questions with the words in the box.

holiday   married   job   ~~name~~   address  
number   you   from

- 1 What's your name ?
- 2 Where are you \_\_\_\_\_ ?
- 3 Are you here on \_\_\_\_\_ ?
- 4 How old are \_\_\_\_\_ ?
- 5 What's your telephone \_\_\_\_\_ ?
- 6 Are you \_\_\_\_\_ ?
- 7 What's your e-mail \_\_\_\_\_ ?
- 8 What's your \_\_\_\_\_ ?

# Answers

## be: personal questions

11 a Complete the questions with the words in the box.

holiday   married   job   ~~name~~   address  
number   you   from

- 1 What's your name ?
- 2 Where are you from ?
- 3 Are you here on holiday ?
- 4 How old are you ?
- 5 What's your telephone number ?
- 6 Are you married ?
- 7 What's your e-mail address ?
- 8 What's your job ?



# Talking about you

Ask and answer questions with a partner.

- What's your first name?
- What's your surname?
- How do you spell your surname?
- Where are you from?
- What's your phone number?
- What's your email address?
- Are you married? **Yes, I am./ No, I am not.**

Yes, I am. NOT ~~Yes, I'm.~~



## SPEAKING



### Tip - 'Returning' a question:

When you are having a conversation, you often 'return' a question, that is ask somebody the same question that they asked you. You can do this by:

Saying ***And you?*** Or ***What about you?***

Let's practise

***Where do you live?***

# Email addresses:

**@ = at**      **. = dot**      **- = dash**      **\_ = underscore**

Watch a short video about email addresses:

<https://www.youtube.com/watch?v=OyiYMpLyAEE>

**Practise reading these email addresses aloud:**

maria.lopez@yahoo.co.uk

ahmed-said@gmail.com

john\_smith@britishcouncil.org

**Now practise saying your email address.**

gabriel@clarkandmiller.com

at      dot

# What is Moodle?

The screenshot shows a web browser window displaying the ACL Gateway website. The browser's address bar shows the URL [aclgateway.islington.gov.uk](https://aclgateway.islington.gov.uk). The website has a green header with the Islington logo and contact information: "Call us : 020 7527 5782" and "E-mail : [acl@islington.gov.uk](mailto:acl@islington.gov.uk)". A user profile for "Caroline Kelly" is visible in the top right corner. The main navigation menu includes "Home", "About Us", "Advice & Guidance", "Find ACL Course", "Moodle Courses", "Find Work", "Useful Links", and "Help". On the left side, there is a list of Moodle courses, each with a graduation cap icon and details:

- Community ESOL PE ESLSPAZ2022 Natasha Yakubova
- Community ESOL PE ESLAUAZ2004 Natasha Yakubova
- ESLAUAZ214
- Community ESOL PE ESLSUAZ2040 Caroline Kelly/Natasha Yakubova
- Community ESOL ESLAUPH2005 Caroline Kelly
- CEESLAUPH216
- Community ESOL ESLSPPH2024 Caroline

The bottom of the page features a banner image of a laptop displaying a website with a graduation cap icon, a magnifying glass over a document, and a pencil. The Windows taskbar at the bottom shows the search bar and various application icons. The system tray in the bottom right corner displays the time "17:29" and the date "21/09/2021".



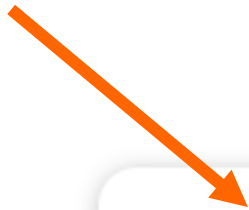
# What is Moodle?


**Moodle** is a computer system for online learning

You can find your Moodle course on the Islington Adult Community Learning **Gateway (ACL Gateway)**.

<https://aclgateway.islington.gov.uk/>

Open Google and type **acl gateway** in the search box



⌚ acl gateway 



acl gateway



All

Shopping

News

Maps

Videos

More

Settings

Tools

About 2,980,000 results (0.25 seconds)

aclgateway.islington.gov.uk ▾

[Islington ACL Gateway](#)

Click on the  
link



Welcome to the Islington Adult Community Learning **Gateway**. How To Access Your Moodle Courses. To access your Adult Community Learning course and the ...

### Courses for Learners

Every year Islington Council offers many free adult and community ...

### ESOL E2/E3

Every year Islington Council offers many free adult and community ...

### Courses

Courses are: Staying Safe on line; Radicalisation and Extremism ...

### Introduction to Moodle for ACL ...

How to access my course: Last modified: Tuesday, 19 ...

### Welcome to the Islington ACL ...

About Islington Adult Community Learning. Every year ...

### English Courses

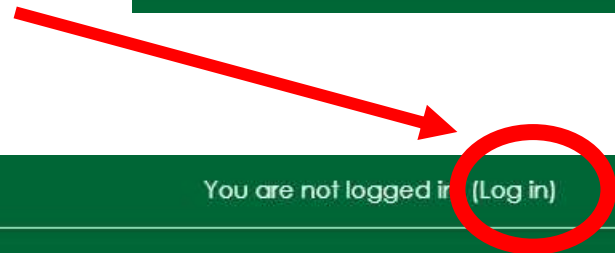
An English course is for you if you want to improve your existing ...

[More results from islington.gov.uk »](#)

You can also click on the **link** from your teacher:

<https://aclgateway.islington.gov.uk/>

click/press **Log in**



☰ Call us : 020 7527 5782 ✉ E-mail : [acl@islington.gov.uk](mailto:acl@islington.gov.uk)

You are not logged in (Log in)



- Home
- About Us ▾
- Advice & Guidance
- Find ACL Course ▾
- Moodle Courses ▾
- Find Work
- Useful Links ▾
- Help




# Islington ACL Gateway

Remember username

**Log in**

[Forgotten your username or password?](#)

Cookies must be enabled in your browser 

Some courses may allow guest access

Log in as a guest



# YOUR LOGIN DETAILS FOR ACL GATEWAY/ MOODLE

## Username:

21firstnamesurname

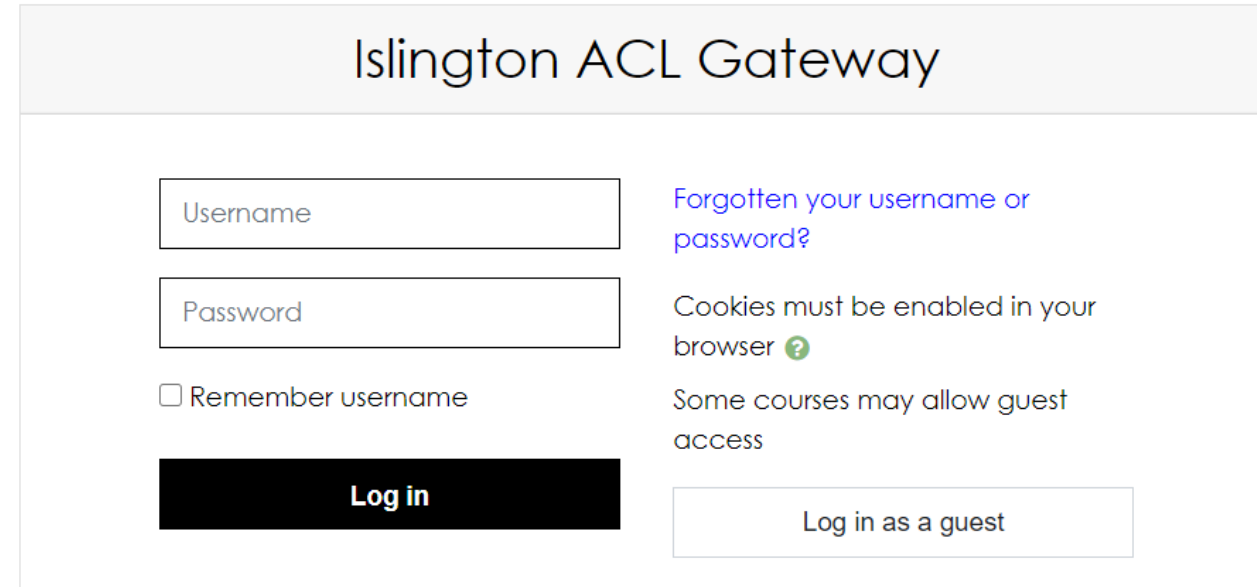
21firstnamemiddlenamesurname

for example: 21johnsmith

21ahmedsaidmohamed

## Password:

Welcome#1



The screenshot shows the login interface for the Islington ACL Gateway. It features a header with the text "Islington ACL Gateway". Below the header, there are two input fields: "Username" and "Password". To the right of these fields, there is a link that says "Forgotten your username or password?". Below the input fields, there is a checkbox labeled "Remember username". A prominent black "Log in" button is positioned below the checkbox. To the right of the "Log in" button, there is a message: "Cookies must be enabled in your browser" with a question mark icon, and another message: "Some courses may allow guest access". At the bottom right, there is a button labeled "Log in as a guest".

# Moodle Home page



Call us : 020 7527 5782 E-mail : [acl@islington.gov.uk](mailto:acl@islington.gov.uk)

Petra Belikova

Home

Dashboard

Calendar

Private files

My courses

Community ESOL  
ESLSPLP2027 Petra  
Belikova

ISLINGTON

Home

About Us

Advice & Guidance

Find ACL Course

Moodle Courses

Find Work

Useful Links

Help



Welcome to the Islington Adult Community Learning Gateway

Online users

# ISLINGTON

- Home
- About Us
- Advice & Guidance
- Find ACL Course
- Moodle Courses
- Find Work
- Useful Links
- Help

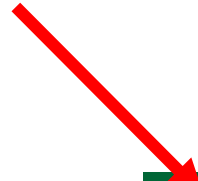


- Community ESOL PE  
ESLSPA2022 Natasha  
Yakubova
- Community ESOL PE  
ESLAUAZ2004 Natasha  
Yakubova
- ESLAUAZ214
- Community ESOL PE  
ESLSUAZ2040 Caroline  
Kelly/Natasha  
Yakubova
- Community ESOL  
ESLAUPH2005 Caroline  
Kelly
- CEESLAUPH216**
- Community ESOL

**your  
course**

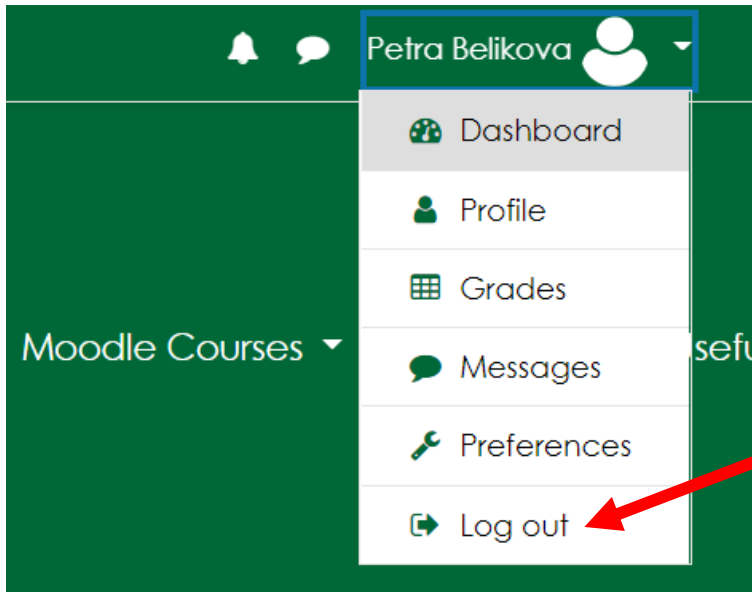
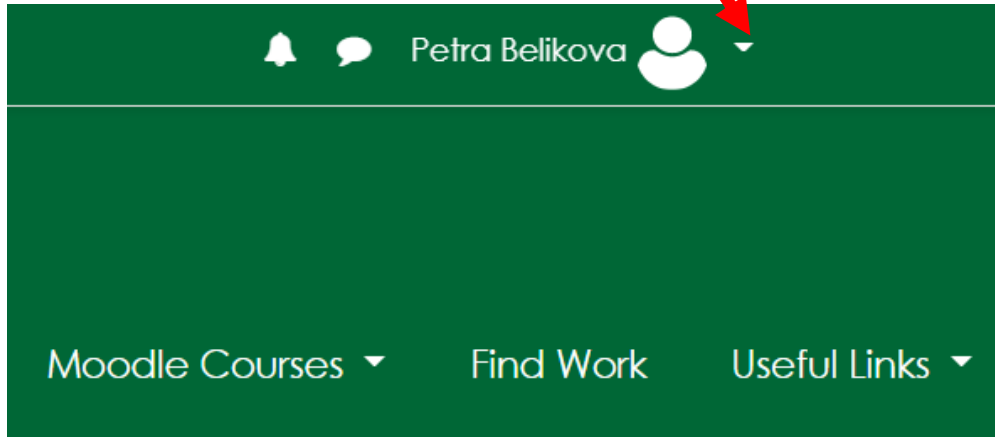
**click/ press on your course to open**

If you can't see your course on the left,  
click on the **menu** icon



# To log out (= leave/close)

Click/press on the arrow in the top right corner



Click/press **log out**

# Homework – Week 1

Go to the ACL Gateway website

Find your Moodle course online

Do the Health & Safety quiz