## ISLINGTON ACL E SAFETY

At Islington ACL we want our learners to be able to use the internet and other technology to help their learning. To do this and stay safe there are some things you need to be aware of when working on line:

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| **Social Networking** |  |  |
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| Never give people your personal information Remember what you put on |  |  |
| the internet will always be  there  Don’t become online friends with people you don’t know  Don’t arrange to meet someone you don’t know personally  Be wary of people encouraging you to keep secrets from your loved ones | | |

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| **Money online** |  |  |
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| If it seems too good to be true it probably is - if you are told you have won | **£** |  |
| something, in a competition  you never entered this is likely to be a scam  If you use internet banking check your accounts regularly  If you get a worrying call or you think someone has taken your details report it to the police There are lots of ‘scams’ on line, don’t give money to people you don’t know, even if they use your personal details | | |

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| **Using a phone** |  |  |
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| Don’t send personal pictures to anyone, especially indecent ones |  |  |
| Remember banks do NOT  call or text and ask for your pin number or your password  If you aren’t sure who it is on the phone, hang up and call the person back later on the number you have for them | | |

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| **Using an email** |  |  |
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| Never open an email attachment from people you don’t know | **@** |  |
| A bank will never email you  and ask for your pin or passwords  Get software on your computer that protects you from ‘phishing’ emails that might damage your computer | | |

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| **Using websites** |  |  |
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| Don’t believe everything you read on line - not all websites are from a reliable source |  |  |
| it is always worth checking | | |

For more information see:

[**www.cyberstreetwise.c**](http://www.cyberstreetwise.com)**om**

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| **Security** |  |  |
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| Never tell anyone your passwords  Have different passwords |  |  |
| for all your accounts  Make your passwords difficult, put numbers and characters in, as well as letters and don’t use your names or relatives names  Change your passwords regularly | | |

If you don’t feel safe please tell us by emailing [ACLsafeguarding@islington.gov.uk](mailto:ACLsafeguarding@islington.gov.uk) or calling ACL Safeguarding Officer on **07525 387549**

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