

Adult and Community Learning

### Welcome



https://aclgateway.islington.gov.uk/

Allison Mcclean



### Online rules

- During this session classes, we agree:
- We will behave towards each other as we would in a physical classroom.
- No personal details given within the group can speak to me on a one to one afterwards
- Turn your video on for the session
- Mute your audio unless you need to speak
- Use protocols such as hands up if you wish to speak
- Children should not be in the background whilst the session is active if you need to communicate with your child turn your video off
- If you need to leave temporarily send a message to the tutor

#### General Online safety

Safe sites- lock and key

Not sharing passwords

Filters and blockers

Beware of spam and fake emails

Here you can find information about how to stay safe online.







BLOCK IT

Block people who send nasty messages and don't open unknown links and attachments



FLAG IT

Flag up with someone you trust if anything upsets you or if someone asks to meet you offline.

# Get Familiar with Zoom keys

Video on

Audio on/off

Manage participants - name change etc

Share Screen – interactive group work

Chats

Hands up

Understand -thumbs up

Reactions- thumbs up



# Induction & Introductions

### If you cannot join the session, please:

- o let one of the others know
- oEmail or text tutor

# Learning Outcomes

By the end of the session you will be able to:

- •Identify what you want from the course
- Set ground rules for group working including confidentiality
- Discuss the work of ACL
- Identify course aims & content
- •State routes to employment in childcare

### Introductions – names

Find an item on you - which means a lot to you

Introduce yourself and why you chose that item.

# Group Agreement

How do we wish to work as a group so everyone can successfully complete the course in this environment

### Example:

Everyone listening to each other with out interrupting

Respecting all views and opinions

Raise hand if wish to ask or say something

Ask if you do not understand

Be polite -welcoming

Confidentiality

Trust you can say anything and it will be kept in the room

Safeguard self and others

Respect others – culture, background, religion etc.

Be patient and give others time

Support each other

Contribute to group discussions but give others time to have their say.

Have a bit of fun

# Group Agreement

How do we wish to work as a group so everyone can successfully complete the course in this environment

### Example:

### Everyone listening to each other with out interrupting

- Respect our differences and different opinions
- Treat everyone equally and fairly
- Feel able to ask questions even if seem bit basic
- Acknowledge each other's contribution body language
- Not to be in a noisy environment
- Accept comments and ideas in spirit of learning and improvement
- Be open to new ideas
- To pay attention and not multitask –limit distraction
- Feeling comfortable
- Supportive environment
- Have fun
- Confidentiality
- Safeguard self and others
- Punctuality
- Everyone has a voice

## Learner Handbook.....

Please read on the Moodle Learning Platform

Safeguarding video

https://aclgateway.islington.gov.uk/

# Safeguarding

We actively promote British Values, defined by the Government as:

- Democracy
- •The Rule of Law
- •Individual Liberty
- Mutual Respect
- •Tolerance of those of different faiths and beliefs
- Safeguarding policy
- Harassment and Bullying policy
- Computer Use policy which includes e-safety

This includes challenging learners, staff and other service users that may express opinions that are contrary to these values including extremist views.

If you are concerned in any way about the safety or wellbeing of yourself or someone else please contact one of our designated Safeguarding Officers as soon as possible.

The designated Safeguarding Officer is:

David Coleman who can be contacted on 07525 387549 or 0207 527 3343

# ACL - Adult & Community Learning (Islington Learning & Working)



/https://adultlearning.islington.gov.uk/Default.asp?page=cours es



Islington Council offers many free adult and community learning courses in our welcoming community venues to help unemployed and low waged residents develop their skills and confidence.



Council courses are free for Islington residents or parents with children in Islington schools. You must be 19 or over and receiving benefits to qualify.

Our variety of courses mean there is something for everyone,

# Information Advice & Guidance (by Appointment only) Information Advice & Guidance Services

(by Appointment only)

The IAG service at Islington Adult and Community Services gives you the opportunity to have a confidential 1- 1 appointment with a qualified advisor absolutely free if you are an Islington resident in receipt of benefits. Sessions can last up to an hour and are designed to help you to give you the opportunity to move forward with your employment, education and training.

To book an appointment contact Alison Moore 07808879044 or email Alison.Moore@islington.gov.uk

- Study support
- Employment support
- CV development
- Digital and ICT

https://aclgateway.islington.gov.uk/mod/page/view.php?id=2193

# What qualifications do I need to work in a school or Early Years

Functional Skills
Level 2......Maths and English or
GCSE – 5-9..(A-C)

Level 2 minimum ......Early Years/Teaching assistant related qualification

Working towards Level 3
GCSE –English/Maths grade 5-9

# Adult Learning Levels

Level 4: Equivalent to first year of a university degree course.

**Level 3:** Equivalent to 2 or more A Levels.

Level 3 qualifications include BTEC National, BTEC Extended, Access to Higher Education, NVQ 3

Level 2: Equivalent to 5 GCSEs ... GRADES 5-9

Level 2 qualifications include BTEC First, C&G/NVQ 2

Level 1: Equivalent to 5 GCSEs at Grade 4-1 (KS3....year group 8-9....ages 13/14

Level 1 qualifications include NVQ 1, Further English/Further Maths

**Entry Level:** Equivalent to pre-GCSE (KS2...year group 5-6.....ages 10/11

Entry Level qualifications include Essential English/Essential Maths (adult literacy and numeracy)

# Working with Children Qualifications

### **Early Years Practitioner - Under Fives**

Diploma for the Early Years Practitioner—Level 2 and 3

### **Teaching assistant –Over Fives**

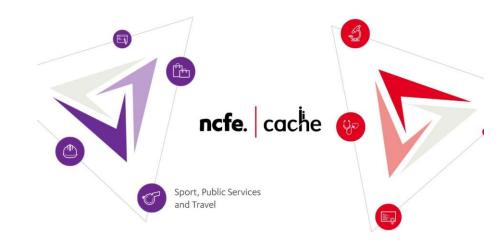
Award or Certificate in Supporting teaching and learning in Schools Level 2 and 3

### Course Content & Overview

**Title:** Award in Working with Young Children

**Accreditation:** NCFE/CACHE

**Skill Level**: Level 1.



**Accreditation Requirements**: Complete all units, attend minimum of 80% of course, complete <u>2</u> visits of work experience,

#### The course consist of 5 units

- Healthy Eating,
- Health & safety/safeguarding,
- Teamwork,
- Equality,
- Providing Play

# What do I hope to gain from the course?

# Goals — have you made any lately?

What are goals?



 What goals have you set in the pass and have carried out successfully?

How do you set successful goals?

Specific

Measurable

Achievable

Realistic

**Timely** 

How will you know when you've reached it?

Is it in your power to accomplish it? Can you

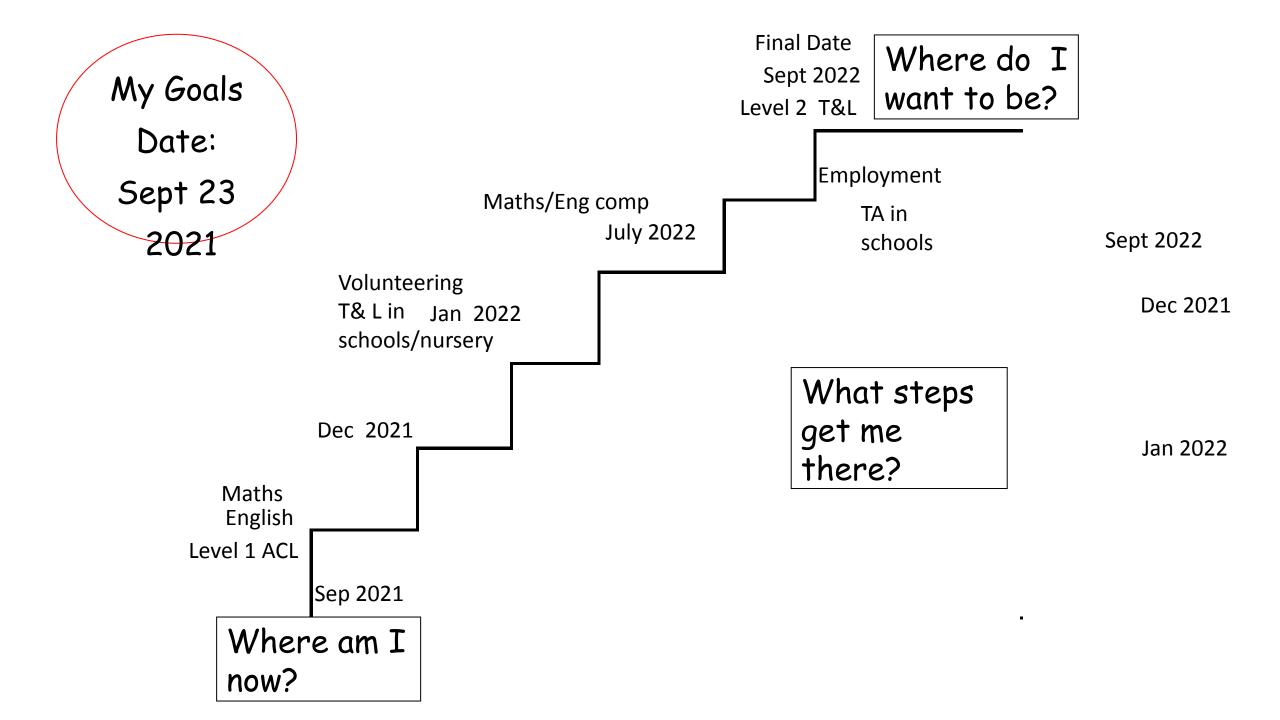
realistically achieve it?

What do you want to do?

When exactly

do you want to

accomplish it?



### Introduction to Moodle

https://aclgateway.islington.gov.uk/

### Moodle tasks

- Health and safety
- Learner profile
- ILP individual learning plan
- User name
- 21 firstnamesurname = 21AllisonMcclean
- Password : Welcome#1

## Session Review

What did you enjoy about the session?

One thing you will take away from the session?

Anything you wish to happen next week?